



Pursuant to the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow one to two business days' notification to process. Last minute requests will be accepted, but may not be possible to fulfill. Please contact the Special Needs Library at 630-1999 or email your request to ceaton@coj.net.

RESUME WRITING

Learn how to write an effective resume to showcase your skills and experience even if you have little or no job history. Create a mock resume using free templates provided by library resources, or get tips to enhance your own resume to bring to the Find Your Future Fair.

Monday, April 2 at 4 – 5 p.m. Main Library

Monday, April 2 at 6:30 – 7:30 p.m. Webb Wesconnect Regional Library

Saturday, April 7 at 11a.m. – Noon Southeast Regional Library

Saturday, April 7 at 1 – 2:30 p.m. Argyle Branch Library

Saturday, April 14 at 2 – 3 p.m. Beaches Branch Library

Tuesday, April 17 at 5 – 6 p.m. San Marco Branch Library

Tuesday, April 24 at 5:30 – 6:30 p.m. Brown Eastside Branch Library

INTERVIEWING SKILLS WORKSHOP

This interactive Interviewing Skills Workshop will walk you through the process of an interview step by step. Learn how to ace your next interview with techniques you can apply when you meet potential employers.

Monday, April 9 at 3:30 – 4:30 p.m. Brentwood Branch Library

Tuesday, April 10 at 5:30 – 6:30 p.m. Eastside Branch Library

Monday, April 16 at 4 – 5 p.m. Main Library

DRESS FOR SUCCESS

First impressions matter! What are your clothes and your body language saying? Learn how to present your best self in professional settings like the Find Your Future Fair.

Monday, April 9 at 4 – 5 p.m. Main Library

Saturday, April 21 at 1 – 2:30 p.m. Argyle Branch Library

Saturday, April 21 at 3 – 4 p.m. University Park Branch Library

CAREER RESOURCES

Get the rundown on all the resources the library has to offer to help you at any stage in your career search. Take a career matching quiz and find out how to access free resume templates, interview tips, and sample interview questions.

Saturday, March 31 at 3 – 4:30 p.m. Mandarin Branch Library

Saturday, April 7 at 3 – 4:30 p.m. Pablo Creek Branch Library

Monday, April 16 at 6:30 – 8 p.m. Charles Webb Regional Library

CAREERSOURCE: YOUNG ADULT WORKSHOP

Are you prepared for the working world? CareerSource Northeast Florida will teach you everything you need to know from resume writing to interviewing skills, and how to dress for success.

Wednesday, April 11 at 4 – 5 pm Bradham and Brooks Branch Library



