



NATIONAL ACCREDITING COMMISSION OF CAREER ARTS & SCIENCES

4401 Ford Avenue, Suite 1300, Alexandria, VA 22302

PHONE (703) 600-7600 · www.naccas.org

June 15, 2016

VIA UPS

Ms. Deedee Crossett
San Francisco Institute of Esthetics & Cosmetology, Inc.
1067 Folsom Street, 2nd Floor
San Francisco, CA 94103

CONFIDENTIAL
Renew

Re: San Francisco Institute of Esthetics & Cosmetology
1067 Folsom Street, 2nd Floor
San Francisco, CA 94103

Ref. #014348-00

Process: Renewal of Accreditation

Dear Ms. Crossett:

At a meeting held May 25, 2016, the Board of Commissioners of the National Accrediting Commission of Career Arts & Sciences, Inc. (NACCAS) reviewed the record of the referenced institution related to its application for renewal of accreditation. We are pleased to notify you that, based on this review, the Commission acted to renew accreditation for a period of six (6) years. The institution's expected anniversary date for renewal of accreditation is scheduled for January 2022.

Note: If at any time during the newly granted period of accreditation the institution is found to be out of compliance with NACCAS accreditation requirements or the Rules of Practice and Procedure the institution may be called up for early renewal as outlined in 8.15(b)(3).

The enclosed Attachment R lists the programs the institution is approved to offer along with other valuable information. In order for the institution to enjoy this full period of accreditation, it must maintain compliance with all accreditation requirements as listed in Attachment R. Representatives of the institution are encouraged to keep current on the policies, standards, and procedures of the Commission by regularly checking NACCAS' website and communications from the Commission (e-mails, newsletters, and other).

If there are any questions regarding this or any other accrediting process, Compliance Coordinator Monique Torres may be contacted at (703) 600-7600 extension 117, or via email at mtorres@naccas.org. Please use the NACCAS reference number for the institution in all communication with NACCAS.

Sincerely,

Tony Mirando, M.S., D.C.
Executive Director

TM/mt

cc: M. Torres

Enclosures: Attachment R, Certificate of Accreditation

Attachment R

Permanent Reference #014348-00

Owner Identification #02258

Owners:

San Francisco Institute of Esthetics & Cosmetology, Inc.	100%
Ms. Deedee Crossett	100%

Approved Name of Institution: San Francisco Institute of Esthetics & Cosmetology

Approved Alternate Name(s): San Francisco Institute of Esthetics and Cosmetology

Approved Expanded Campus: No Expanded Campus on Record

Approved Program(s)

<u>Approved Program</u>	<u>Approved Language</u>	<u>Approved Length</u>	<u>Last Approval</u>
Cosmetology	English	1600 Clock Hours	2010
Barbering	English	1500 Clock Hours	2014
Esthetics	English	600 Clock Hours	2010
Nail Technology	English	400 Clock Hours	2010

The programs listed above were approved within the aegis of the accreditation granted to this institution through its application for renewal of accreditation. If you make changes in these programs or wish to add new programs, you must apply for approval in accordance with NACCAS' policies and procedures.

Obligations of the Institution to Maintain Accredited Status
(From Section 1.5 of NACCAS' Rules of Practice and Procedure)

- (a) In order to maintain accredited status, accredited institutions, departments and programs of study, throughout the period of accreditation granted, must
- (1) Continue to meet the eligibility criteria contained in Part 1 of the Rules;
 - (2) Submit required applications (See Part 2 and 4);
 - (3) Undergo additional on-site evaluations, announced or unannounced, as ordered by the Commission (See Parts 3 and 8);
 - (4) Obtain approval for significant changes that take place (See Part 4);
 - (5) Submit an accurate annual report (See Part 5);
 - (6) Respond to complaints (See Part 6), "show cause" orders (See Part 7) and Commission directives (See Part 8);
 - (7) Maintain compliance with NACCAS standards and criteria, rules, policies, Commission directive, and other requirements;
 - (8) Be current in the payment of fees; and
 - (9) Comply with time frames established by the Commission.

- (b) Failure to maintain continued compliance with all NACCAS standards and criteria and other accreditation requirements shall lead to the Commission taking appropriate action under these *Rules*.